

**PEMBROKE CITY COUNCIL MEETING MINUTES
DECEMBER 14, 2020**

The monthly meeting of the Pembroke City Council was held on Monday, December 14, 2020 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers: Karen Lynn, Diane Moore, Tiffany Walraven, Ernest Hamilton, and Mayor Pro-Tem Johnnie Miller. Also in attendance were City Attorney Dana Brauri, City Administrator Alex Floyd, and City Clerk Cathy Rushing.

CALL TO ORDER.....The meeting was called to order by Mayor Cook.

INVOCATION.....The invocation was given by Alex Floyd.

PLEDGE OF ALLEGIANCE.....The Pledge of Allegiance was led by Tiffany Walraven.

ADOPTION OF MINUTES.....A motion was made by Karen Lynn and seconded by Diane Moore to approve the minutes of the regular council meeting held November 9, 2020. The motion carried. A motion to approve the minutes of the called meeting held November 19, 2020 was made by Karen Lynn, seconded by Diane Moore, and agreed upon by all.

PUBLIC COMMENT.....Mr. Eric Anderson, resident of 202 Church Street, spoke to Council about his concerns with the speeding around the area of Church Street and Burkhalter Street. He presented a chart and graph showing the number of vehicles in the area and the number of vehicles at specific times in the area. He also has video that can be seen on YouTube showing the speeding problem. He requested that Council consider putting speed bumps in the area. Mayor Cook asked him to stay after the meeting and she would give him a copy of the Ordinance regarding speed bumps.

ADOPTION OF A RESOLUTION AUTHORIZING THE EXECUTION OF DOCUMENTS RELATING TO THE ACQUISITION, CONSTRUCTION, RENOVATION, AND INSTALLATION OF A GOVERNMENT BUILDING FOR THE CITY OF PEMBROKE.....Tiffany Walraven made a motion to dispense with the reading of the entire resolution, (see attached), seconded by Diane Moore and agreed upon by all. City Attorney Dana Braun explained to Council that this Resolution authorizes the Mayor and Clerk to execute the documents necessary for participation in the GMA program. A motion was then made by Mayor Pro-Tem Miller, with a second by Karen Lynn to adopt the Resolution. It was agreed upon by all.

ADOPTION OF A RESOLUTION AUTHORIZING THE EXECUTION OF DOCUMENTS RELATING TO THE SALE OF 144 INDUSTRIAL BLVD, (old oxidation pond) PEMBROKE, GEORGIA..... Diane Moore made a motion, with a second by Tiffany Walraven to dispense with the reading of the entire resolution (see attached). The motion was agreed upon by all. Attorney Dana Braun explained that this was very straight forward, authorizing the Mayor and Clerk to sign the required documents for the sale. He stated that they were waiting for the survey and should close by the end of the week. Mayor Pro-Tem Johnnie Miller made a motion to approve the Resolution. Tiffany Walraven seconded the motion, and it was agreed upon by all.

ADOPTION OF 2021 BUDGET RESOLUTION.....City Administrator Alex Floyd presented the 2021 Budget Resolution. He explained that the General Budget increased by .075% over the 2020 Budget and that the Utility Fund increased by 13%. Tiffany Walraven made a motion, with a second by Karen Lynn to approve the Resolution. It was agreed upon by all.

DEPARTMENT REPORTS.....

Fire: Chief Peter Waters reported on the recent fires. Councilmembers commented on positive feedback from the Fire Truck pulling Santa and his sleigh around town playing Christmas music.

Police: Chief Collins reported that his department had a new hire that would start as soon as all the required testing was complete. City Administrator Floyd told Council that he had attended a Superior Court hearing where some of Pembroke's Police Officer's testified and that he was very impressed with their professionalism.

Downtown Development Authority: Renee Hernandez reported that all events have wrapped up for the year. She also reported that \$3000.00 has been raised to replace the Christmas tree that burned.

Water Department: Alex Floyd reported that Pembroke has received a Water Fluoridation Quality Award from the CDC. He stated that these awards are very hard to come by and that he appreciated the hard work that went into achieving it.

COMMITTEE REPORTS.....There were no committee reports.

CITY ADMINISTRATOR RECOGNITION.....At this time Mayor Cook presented City Administrator Alex Floyd with a gift from the City thanking him for his service and letting him know that he will be missed. Mr. Floyd has taken a job with the City of Richmond Hill as their Special Project Manager. Mr. Floyd was wished well by all.

ADJOURNMENT.....With no further business Diane Moore made a motion to adjourn. Ernest Hamilton seconded the motion, and it was agreed upon by all.

REOPENING OF MEETING.....After adjournment Mayor Cook reconvened the meeting to approve the end of year adjustments. Tiffany Walraven made a motion with a second by Karen Lynn to approve the end of year adjustments. The motion was agreed upon by all.

ADJOURNMENT.....A motion was then made to adjourn by Tiffany Walraven. Karen Lynn seconded the motion, and it was agreed upon by all.

ATTEST:

Cathy D. Rushing, City Clerk

Judy B. Cook, Mayor